



NSPA Executive Meeting

3rd May 2018

Minutes

Exec Members Present: Peter Mulcahy, Adrienne Mawer, Bruce Warren, Sue Cattell, Annie Doherty, Cindy Walsh, Sue Buckley, Stephen Kendall-Jones and Enid Watson.

Apologies: Craig Holt, Stephanie Thompson, Nick Hill, Linda Barton

Correspondence: - NSSMA (ref to agenda)

Minutes of the previous meeting: Moved as correct Peter / Stephen

Matters Arising: part of the main agenda

Treasurer Report: Linda and Annie are still involved in the changeover. Annie will forward a report of treasurer actions to date to Enid who will send out the Exec team.

Agenda

Follow up Items from previous meeting:

- **Sponsors** attending breakfast meetings:
 - Nick informs sponsors of NSPA breakfast meetings coming up and collects the numbers of sponsors attending and follows through with these numbers to Bruce W on the Monday of the breakfast week.

New Items

- **NSPA ActiveVision Scholarship** (Peter)
 - Applications are now closed – there has been one application.
 - Bruce will advise ActiveVision of the application.
 - Peter, Steph and Bruce will discuss the single application with the view to accepting this application.
 - The Exec Team will be officially advised of the accepted application at the May 31st Exec Meeting.
- **Event updates:**
 - **Leadership Day:** there are 7 positions still available. All registrations are being completed by Learning Network.
 - We need to identify when the sponsors are speaking during the programme and who will be speaking when – Peter will make contact with Nick
 - **PRT Graduation:**
 - Date and Venue: 30th November Albany Junior High
 - Exec to be aware of a \$6k over spend last year related to food costs.
 - Responsibilities for facilitating the graduation ceremony have been clarified and are in the minutes 22nd February 2018.
 - There is to be a communication meeting in June in regard to catering. There needs to be a quote supplied for catering.
 - We will aim for a neutral/deficit budget.

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- Enid to email North Shore Principals to identify how many graduating teachers they have this year. Cindy to email Enid with the content of this email?
- **RTLb report**
 - Peter shared a paper document produced by the Bay of Plenty RTLb's which could be the basis for a proposal being considered by the MOE on the RTLb structure across the country.
 - The NSSM Report had been circulated prior to the meeting.
- **NSPA Membership List** – to confirm
 - Thanks to Peter for having the membership list compiled into an Excel doc
 - The list to be completed with the help of Cindy and Sue
 - Enid will update this and email to the Exec Team and update her own data base.
- **NSPA Breakfast Meeting 6th September**
 - We need to follow through from today's discussion group outcomes by inviting members of the MOE to come to the breakfast meeting on the 6th September to talk to principals about the topics and discussions raised by our members. The MOE reps will need to be provided with a summary of the discussion outcomes so they are prepared in advance.
 - Annie kindly offered to have the discussion 'brain storm' sheets typed up into a Google Doc which can then be shared with North Shore Principals and with the MOE at the appropriate time.

AIMES

- It has been suggested that we provide contact details to AIMES so that they can directly email principals about information and opportunity updates in regard to their programmes for schools. In response to this it was recommended that Enid's contact details are given to AIMES enabling her to forward relevant information and excluding advertising material to principals.

APPA

- Areas of Interest: These were covered by means of small discussion groups moving around discussion topics. The charts are to be typed up and distributed to North Shore Principals and used to assist future representatives from the MOE who will be invited to speak on how the queries raised might be dealt with.

Squash Club Parking

- Concerns that we are taking up 'paid for' parking. Bruce will make an enquiry about this issue. Meanwhile Sue B will monitor the car park entrance for the next meeting – operating the swipe card!

Meeting Closed: 10.00am

Next meeting: 31st May NSPA Exec Meeting 7.30am at Pickles on Apollo.
Enid's apologies for this meeting.

Meeting Dates for 2018

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- 5th April: WAPA/NSPA social get together
- 3rd May: NSPA Breakfast followed by Exec meeting
- 21st May: **NSPA Summit Day**
- 31st May: **NSPA Exec Meeting 7.30am**
- 2nd Aug: **NSPA Exec Meeting 7.30am**
- 6th Sept **NSPA Breakfast Meeting followed by Exec meeting**
- 1st Nov **NSPA Exec Meeting 7.30am**
- 22nd Nov **NSPA Breakfast meeting / Annual Meeting / Exec Meeting**

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