



NSPA Executive Meeting Minutes 2nd November 2017

Exec Members Present: Craig Holt, Stephanie Thompson, Linda Barton, Sue Buckley, Melinda Bennet, Adrienne Mawer, Bruce Warren, Stephen Kendall-Jones, Peter Mulcahy, Cindy Walsh, Helen Varney, Enid Watson

Apologies: Elizabeth Walker

Correspondence: Nil

Minutes of the previous meeting: Moved E Watson / S Thompson

Matters Arising: to be dealt with in the agenda.

Treasurer Report:

- There is an outstanding \$700 from sponsors and breakfasts.
- A fixed term investment has matured – this will be re-invested.
- A discussion was had in regard to the replacement of some of the NSPA Screens since some of these are very 'tatty'.
- Enid to email principals to inquire about the usage of the screens (and the tiered seating) and whether there is a need to for them before committing to replacing screens.

Agenda

- **PRT organisation:**
 - Deposit for use of the North Harbour Stadium has been refunded.
 - Details and organisation of the use of Albany Junior High venue is all sorted. Thanks again to Stephen for offering the school hall as a venue along with arranging for the set-up, sound, etc and to Melinda and her PA for the organisation and communication with schools as well as PRTs.
 - Speakers for the PRT function include Craig and Peter.
 - Enid to email principals asking for a PRT who will speak at the function on behalf of all the graduating PRTs.
- **Breakfast and General Meeting on the 23rd Nov:**
 - Reports to be written and emailed to Enid by the 20th Nov please.
 - President,
 - Treasurer,
 - RTLB,
 - RT Lit.
 - 7.30am: the general meeting will be carried out along with the identification of the new Exec for 2018.
 - 8.00am: Breakfast.
 - 8.30am: Farewells to retiring principals.

▪ Sue Mulcahy	Adrienne to speak
▪ Richard Coot	Nigel to be asked
▪ Glen Vinton	Melinda to organise
▪ Jan (Wilson School)	Melinda to organise
▪ Marc Drombroski	Craig to speak
▪ Jennie Stewart	Cindy to speak

Code of Conduct: Be open to learning; Make it clear if you wish something you say to be confidential and to stay within the group; Be prepared to actively participate in the group; Listen respectfully; Listen to understand; Focus on the issues not the people; Come prepared; Take responsibility for any tasks you undertake; Take responsibility for expressing your own concerns about the way the group is working; Take responsibility for staying on track; Start and finish on time.

- Colin Dale
 - Owen Alexander
 - Jan Kennington (Wilson Sch)
- o Welcome to new principals:
 - Andrew Brown
 - Lucy Naylor
 - --
 - Gary O'Brien
 - o Enid will buy the farewell gifts. She will also email principals inviting them to the general meeting, advising that it will be longer than the usual one and half hours.
 - o Bruce W will book the Squash Club venue and pass on the number attending.
- o Bruce to speak
 - o John McGowan
 - o Melinda
- o Northcote School
 - o Stanmore Bay School
 - o Wilson School
 - o Torbay School
- **Nominations for the 2018 Exec Team**
 - o Exec team to invite cluster principals to be nominated for the 2018 Exec. Please email Enid with the names of the nominated principal/s and which school they are from.
- **2018 Exec Meeting dates and breakfast meeting dates:**
 - o Thank you Craig for compiling a table and emailing with all dates identified
- **Summit 2018:** Craig has now emailed a brief synopsis of the speaker for the occasion. Exec members please talk to your cluster principals about the Summit for next year:
 - o Date 21st May 2018.
 - o Speaker: Pete Hall.
 - o Theme: Creating a Culture of Reflective Practice
- **Young Leadership Programme 2018:** Maree Bathurst has advised:
 - o Young Leadership Day 2018 - Liam Malone is booked as one of our speakers.
 - o A request that this event to be spoken about at the general meeting.
- **NSPA Sponsors**
 - o to pay a flat fee of \$1000 in 2018
 - o Activision to be invited to continue to support the NSPA Scholarship for 2018
 - o Craig will action these items.
- **APPA:**
 - o Tier 1: National Issues: on going
 - o Tier 2 Auckland Issues:
 - Concern about the number of specialist leaving the Education area leaving gaps in the support required
 - High levels of behaviour difficulties creating un-safe situations in schools / classrooms.
 - How will the National Standards be withdrawn and when?
 - ESOL and property ongoing concerns for Auckland schools
 - o Tier 3 Cluster Issue

Meeting closed: 9.30am

Exec Meeting Dates:

Code of Conduct: Be open to learning; Make it clear if you wish something you say to be confidential and to stay within the group; Be prepared to actively participate in the group; Listen respectfully; Listen to understand; Focus on the issues not the people; Come prepared; Take responsibility for any tasks you undertake; Take responsibility for expressing your own concerns about the way the group is working; Take responsibility for staying on track; Start and finish on time.

23rd March: Term One Breakfast/NSPA Exec
4th May: Term Two Breakfast / NSPA Exec
1st June: NSPA Exec
19th June Summit
3rd Aug NSPA Exec
7th Sept Term Three Breakfast / NSPA Exec
2nd Nov NSPA Exec
23rd Nov Scholarship Breakfast / AGM

Code of Conduct: Be open to learning; Make it clear if you wish something you say to be confidential and to stay within the group; Be prepared to actively participate in the group; Listen respectfully; Listen to understand; Focus on the issues not the people; Come prepared; Take responsibility for any tasks you undertake; Take responsibility for expressing your own concerns about the way the group is working; Take responsibility for staying on track; Start and finish on time.