



**NSPA Executive Meeting
Willow Park School
5th May 2016**

Exec Members Present: Craig Holt, Helen Varney, Bruce Warren, , Maree Bathhurst, Sue Buckley, Peter Mulcahy, Adrienne Mawer, Stephanie Thompson, Enid Watson (Sec).

Apologies: Cindy Walsh, Linda Barton

Minutes of the previous meeting: moved as correct: Enid / Maree:

Treasurer Report: Report prepared by Linda and presented by Maree who is covering this position in Linda's absence

Correspondence:

Agenda

General items

- **Principals' delegation to China 2016:** Bruce described the opportunity presented by the Chinese Confucius Institution for NZ principals to apply for a 2 week partly paid trip to China to visit schools, attend presentations and to do some sightseeing in China. The first step is for an interested Principal to discuss the opportunity with their BOT who would need to finance the airfares.
- **NSPA Scholarship Initiative**
 - The APPA guidelines will underpin the NSPA scholarship model.
 - Applications would be considered by the NSPA Exec and the relevant sponsor with short listed applicants attending an interview.
 - In completion of the scholarship topic / investigation the principal would be required to present their findings at a NSPA breakfast meeting.
 - Scholarship will be open to any North Shore Principal.
 - The scholarship year might be from September 2016 to September 2017
- **Health and Safety at Work Act**
 - The training of staff is an 'on top' topic at this point.
 - There is no requirement for a H&S committee or a staff H&S representative unless staff request this then there is a requirement to carry this out. The H&S Rep should have training.
 - An APPA forum in H&S is being organised.
 - It is strongly recommended that principals get advice from a group such as STA and to go to that same group for H&S training. An observation has been to avoid getting advice from one group and attending PLD from another group.
 - The STA H&S hand book is a resource that is easy to read and very sound.
 - Maree will forward a video for distribution on H&S Guidelines.
- **Leadership Day for North Shore Students**
 - Summit organisation: Enid will resend the flyer put together by Faye to NS Principals with an email to motivate principals to register.

APPA

Last meeting was cancelled in respect for the passing of Shaun Stevenson, Principal of Waimahia to allow APPA Principals the time to attend his tangi and funeral.

Tier 1: National Priorities

- Special Education:
 - Principals are concerned about inconsistency of communication and advice.
 - New inclusive project being trialled with a number of schools across North Shore - 3 half day sessions with MOE, RTL, Special Education. The focus is on training teachers on how to deal with the special need / behaviour in the classroom.
 - A concern by some principals of not getting an appropriate response from MOE
- COL Update
 - Helen will email schools in the TRS cluster to determine interest.
 - Sunnynook Primary, Forrest Hill School, Milford Primary School, Target Road School, Wairau Intermediate and Takapuna Primary met with Grant Mallins, Chrissy Dennison and MOE COL advisor to get a better understanding of the current COL initiative information. Will meet again in June inviting Sunnybrae, Takapuna Normal and Westlake Boys and Girls.
 - There are other COL groups some of which have been approved and others waiting for approval. These include: Northcote area schools, Kaipataki area schools, Albany area schools, Birkdale area schools, Peninsular area schools, Mid Bays area and the Target Westlake Takapuna area schools. These groups variably include a range of Early Childhood Centres, Primary, Intermediate and Secondary schools.
- EDUCANZ/PLD (National): Interest in the NZPF Principal Advisory initiative being trialled in the North. Keen to have these available for NSPA Principals
- Education Act: a concern that there is insufficient principal voice.

Tier 2 : Auckland Issues

- MAC (Maori Achievement Collaborative) update of current information:
 - Helen's role in this is to support Principals in relation to Maori learners and the Auckland co-ordinator for MAC schools.
 - Helen may consider speaking about this role at a future NSPA breakfast.
 - PAC is being developed.
- Practicing Certificate indicators 3, 9, 10 in line with help with the identification of strategies that support students.
- Pasifika- New Zealand Pasifika Principals Association goals. Would you like support developing your strategies around Pasifika Students. Helen Varney is a member of the New Zealand Pasifika Principals Exec and is keen to hear your stories.
- Strategic goals around Pasifika Education

Tier 3: Cluster Issues

- Principal wellbeing- what are our on-going support systems for new and first time Principals on the North Shore?
 - A concern that experienced principals in a new school may not have a support person to go to.
 - Ian Taylor to be contacted by Craig in regard to plans that may be in the making at a higher level in regard to this.

- Principals do need to create collegial support with neighbouring schools. Exec members represent all North Shore clusters and need to have an awareness of any support that may be required.
- An approach to be made to the Secondary Principals Association inquiring about pastoral support procedures in place for Secondary teachers that we might make some links to.
- Newly appointed Principals on the North Shore include: Tracey Harnett Pine Hill School; Ben Kelsey Northcote Intermediate; Deborah Berklay, Manuka Primary (from term three); Craig Holt Willow Park School.

Meeting closed 10.00am. Thanks Craig for hosting today's meeting

Next meeting: Thursday 9th June
7.30am NSPA Breakfast meeting followed by the NSPA Exec meeting: North Shore Squash Club, Shea Tce, Takapuna. Presentations by Jonathon Tredray and Jeff Jonstone